

**AGENDA**  
**HOLBROOK BOARD OF SELECTMEN and PERSONNEL BOARD**  
**HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen and Personnel Board Meeting**  
**Wednesday, January 9, 2013, at 7:00 p.m.**  
**Holbrook Town Hall, Selectmen's Meeting Room**  
**50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

**II. MINUTES:**

- A. Minutes of Tuesday, November 27, 2012
- B. Minutes of Thursday, December 6, 2012

**III. TOWN ADMINISTRATOR'S REPORT:**

- A. Citizen Concerns
- B. Communications & Announcements
- C. Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

- A. **7:15 p.m.:** Continuation of the December 18, 2012 Public Hearing to discuss a proposed Federal FY2013 grant application to the Massachusetts Community Development Block Grant (CDBG) Program, report on the progress of current grants, and discuss community development and housing needs and issues facing the town.
- B. Address the request of the William B. Dalton Post 137, American Legion relative to Licensing
- C. Vote to Accept a Monetary Gift from the Estate of Dorothy M. Legassey on behalf of the Holbrook Fire Department
- D. Bid Award for the Purchase and Installation of Computer Hardware for the Holbrook Public Safety Communications Department
- E. Board of Selectmen, Acting as the Personnel Board – Consider the Fire Chief's Recommendation to fill the Position of Administrative Assistant to the Fire Chief
- F. Police Department Staffing for FY14
- G. Vote to appoint and enter into an employment agreement with the Superintendent of Public Works
- H. Discussion relative to the Special Town Meeting Warrant, Motions & Articles
- I. Update on Treasurer's Cash Reconciliations, Transfers of Funds & Receivables
- J. Update on Public Works Projects

**VI. ADJOURN**