

**AGENDA**  
**HOLBROOK BOARD OF SELECTMEN**  
**HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen**  
**Wednesday, April 22, 2015 at 7:00 p.m.**  
**Holbrook Town Hall, Floor 3R, Selectmen's Meeting Room**  
**50 North Franklin Street, Holbrook, MA 02343**

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**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

**II. MINUTES:**

A. Minutes of the Regular & Executive Session of Wednesday, April 8, 2015

**III. TOWN ADMINISTRATOR'S REPORT:**

A. Citizen Concerns

B. Communications & Announcements

C. Update on Status of Open Issues

**IV. OLD BUSINESS:**

**V. NEW BUSINESS:**

- A. **7:15 pm:** Public hearing on the application of TBD Pizza, Inc. dba Domino's Pizza (Robert Rivard, President), for a Common Victualler's License for the purpose of serving prepared foods at 2 Norfolk Road
- B. Gift to Historical Commission – Map of the County of Norfolk, Mass. Details from actual survey under direction of Henry F. Walling – 1858
- C. Request of Holbrook Historical Commission relative to 21 North Franklin Street
- D. Review & approve the May 6, 2015 Annual Town Meeting Warrant
- E. Water and Sewer Service at 224 Plymouth Street
- F. Appoint a Constable with a term to expire on June 30, 2015
- G. Vote to enter into an employment agreement with the Assistant Town Administrator Effective July 1, 2015 – June 30, 2018
- H. Discuss purchase of top soil from the New Holbrook PreK-12 School Project
- I. Discuss ways to keep the public informed, including the use of Social Media
- J. Updates: Public Safety – Treasurer/Collector – Public Works

**VI. CITIZENS' COMMENTS:**

**VII. ADJOURN**

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## **PUBLIC PARTICIPATION IN MEETINGS**

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004