

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, July 8, 2015 at 7:00 p.m.
Holbrook Town Hall, Floor 3R, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
All cell phones, pagers, etc., are to be turned off during the meeting.
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)
- II. MINUTES:**
A. Minutes of the Regular and Executive Sessions of Thursday, June 4, 2015
- III. TOWN ADMINISTRATOR'S REPORT:**
A. Citizen Concerns
B. Communications & Announcements
C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
A. **7:15 pm:** Hearing on the application of J D Smith, Inc. dba Smith's Catering, 220 South Franklin St. for an Entertainment License for live entertainment during functions, including small bands, singers, and disc jockeys
B. Appointment of New Permanent Police Chief
C. Discuss the Use of the Program Income from Community Development Block Grants and a Contract with Community Opportunities Group, Inc. for Housing Rehabilitation Services
D. Discuss a Contract for Solid Waste Services for FY2016
E. Update on the Holbrook Lake Dam Inspection
F. Accept a Donation from the Copeland Family Foundation, Inc. for the Animal Shelter
G. Establish the Minimum Bids for the Tax Title Auction on July 15, 2015
H. Appointments to the Town Administrator Search Advisory Committee
I. Consider Union Street Reconstruction Options
J. Consider naming the new Meeting Room in the former Fire Station adjacent to Town Hall
K. Selectmen's Annual Appointments, effective July 1, 2015
L. Year-End Appropriation Transfer Requests
M. Reserve Fund Transfer Request to pay Contractual Obligations to the former Town Administrator
N. Updates: Public Safety – Treasurer/Collector – Public Works
- VI. CITIZENS' COMMENTS:**
- VII. ADJOURN**

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004