

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, July 22, 2015 at 7:00 p.m.
Holbrook Town Hall, Floor 3R, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

All cell phones, pagers, etc., are to be turned off during the meeting.
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

II. MINUTES:

A. Minutes of the Regular and Executive Sessions of Wednesday, June 10, 2015

III. TOWN ADMINISTRATOR'S REPORT:

- A. Citizen Concerns
 - 1. Zoning issue on Upland Street
- B. Communications & Announcements
- C. Update on Status of Open Issues
 - 1. Old English Square Project

IV. OLD BUSINESS:

V. NEW BUSINESS:

- A. Vote to Reorganize the Board of Selectmen
- B. **7:05 pm:** Affirmation of the Appointment and Swearing In of the Permanent Police Chief
- C. **7:15 pm:** Joint Meeting with the Planning Board to fill a vacancy in the position of Associate Member of the Planning Board
- D. **7:30 pm:** Re-open the public hearing on the application of J D Smith, Inc. dba Smith's Catering, 220 South Franklin St. for an Entertainment License for live entertainment during functions, including small bands, singers, and disc jockeys
- E. Discuss a Contract for Solid Waste Services for FY2016
- F. Update & Review of the Tax Title Auction on July 15, 2015
- G. Appointment to the Local Cultural Council – to expire July 22, 2018
- H. Appointment to the Economic Development Advisory Committee
- I. Appointments to the Surrounding Community Negotiating Team
- J. Fill vacancies due to the resignation of the former Selectmen's Chairman:
 - 1. Local Chief Executive Officer's position on the Permanent School Building Committee – to expire June 30, 2018
 - 2. Metropolitan Area Planning Council Representative – to expire December 27, 2017
 - 3. Local Emergency Planning Committee – to expire June 30, 2016
- K. Vote to Authorize the Chairman to Execute the Federal Highway Administration Title VI Nondiscrimination Assurance, as requested by MassDOT
- L. Discuss appointing a Permanent Police Sergeant
- M. Discuss the Process of Accepting Streets
- N. Updates: Public Safety – Treasurer/Collector – Public Works

VI. CITIZENS' COMMENTS:

VII. ADJOURN

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004