

AMENDED AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, October 14, 2015 at 7:00 p.m.
Holbrook Town Hall, Floor 3R, Selectman Noel C. King Meeting Room
50 North Franklin Street, Holbrook, MA 02343

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

II. MINUTES:

A. Minutes of the Regular Session of Wednesday, September 2, 2015

B. Minutes of the Regular Session of Wednesday, September 9, 2015

III. TOWN ADMINISTRATOR'S REPORT:

A. Citizen Concerns

B. Communications & Announcements

C. Update on Status of Open Issues

IV. OLD BUSINESS:

V. NEW BUSINESS:

A. Swearing in of Police Officer Joseph E. Salvucci – Provisional Promotion to Sergeant

B. Vote to authorize the Chairman to execute the Norfolk County Agricultural School's In-County Tuition Purchase Order for 18 students for the 2015-2016 school year, subject to appropriation

C. Vote to Extend the Employment Agreement Between the Board of Selectmen and the Interim Town Administrator through November 4, 2015

D. Vote to award the Winter Salt Bid To Eastern Minerals for Solar Salt at \$65.80 per ton delivered, for the period ending June 30, 2016

E. Vote to approve the use of Steve's Auto Repair (Steve Kibbee, Owner), of Holbrook, for towing on behalf of the Holbrook Police Department

F. Updates: Public Safety – Treasurer/Collector – Public Works

VI. CITIZENS' COMMENTS:

VII. ADJOURN to Executive Session to discuss strategy and/or conduct contract negotiations with non-union personnel (Town Administrator), and **RETURN to open session**

VIII. OPEN SESSION:

A. Vote to execute an employment agreement between the Town of Holbrook and Timothy J. Gordon, Town Administrator, effective November 4, 2015

IX. ADJOURN

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004