

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, November 19, 2014 at 7:00 p.m.
Holbrook Town Hall, Floor 3R, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)

II. MINUTES:

A. Minutes of the Regular & Executive Sessions of October 9, 2014

III. TOWN ADMINISTRATOR'S REPORT:

A. Citizen Concerns

B. Communications & Announcements

C. Update on Status of Open Issues

IV. OLD BUSINESS:

V. NEW BUSINESS:

A. **7:15 pm:** Hearing on the application of Halfway Cafe, Inc., requesting Alterations of the Premises on the All Alcohol Restaurant License at 200 South Franklin Street

B. **7:30 pm:** Tax Classification Hearing to Allocate the Local Property Tax Levy

C. Request for approval of a Pledge of License on the All Alcohol Package Store License in the name of Greg Lake Associates, Inc. dba Highland Liquors, 464 North Franklin Street

D. Discussion relative to the Tax Title and Foreclosure Process

E. Fill the position of Part-Time Principal Clerk for the Inspectional Services, Health, and Town Clerk's offices

F. Authorize the Chairman to Execute Amendments to the Contract with Symmes Maini & McKee Associates for the new Pre K – 12 School Project:

1. Amendment No. 2: Owner's Project Manager Services for Design Development thru Construction Administration Phases in the amount of \$2,639,484.00

2. Amendment No. 3: Independent Cost Estimates Proposal in the amount of \$52,250.00

G. Authorize the Chairman to Execute Amendments to the Contract with Flansburgh Associates, Inc. for the new Pre K – 12 School Project:

1. Amendment No. 8: Design Development through Construction Administration and Completion Phase Services in the amount of \$7,560,000.00

2. Amendment No. 9: Final Wetland Flagging in the amount of \$2,970.00

3. Amendment No. 10: Final Topographical Survey in the amount of \$53,680.00

4. Amendment No. 11: Final Geotechnical Investigation in the amount of \$7,810.00

H. Members of the Planning Board relative to hiring of a Principal Clerk

I. Updates: Public Safety – Treasurer/Collector – Public Works

VI. CITIZENS' COMMENTS:

VII. ADJOURN

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004