

**AGENDA**  
**HOLBROOK BOARD OF SELECTMEN**  
**HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen**  
**Wednesday, April 23, 2014 at 7:00 p.m.**  
**Holbrook Town Hall, Selectmen's Meeting Room**  
**50 North Franklin Street, Holbrook, MA 02343**

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- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
All cell phones, pagers, etc., are to be turned off during the meeting.  
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM).
- II. MINUTES:**  
A. Minutes of the Regular & Executive Sessions of March 26, 2014
- III. TOWN ADMINISTRATOR'S REPORT:**  
A. Citizen Concerns  
B. Communications & Announcements  
C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**  
A. **7:15 pm:** Hearing on the application for a Common Victualler's License to Expose, Keep for Sale, and to Sell Alcoholic Beverages to be Drunk on the Premises in the name of the Building Association of William B. Dalton American Legion Post 137, Inc. (Paul Anastasio, President), at 777 Plymouth Street  
B. **7:20 pm:** Hearing on the applications of the Building Association of William B. Dalton American Legion Post 137, Inc., 777 Plymouth Street, for a Common Victualler License, an Automatic Amusement Device License and an Entertainment License  
C. Authorize the Chairman to Execute Contract Documents for a Grant from the Massachusetts Emergency Management Agency (MEMA) in the amount of \$1,100.00 for the purchase of portable lighting equipment and a portable generator  
D. Discussion with the Finance Committee regarding by-law changes  
E. Discuss appointing a Selection Committee for the Chief of Police position  
F. Discuss the process of appointing a Veterans' Agent  
G. Discuss Motions for the Annual Town Meeting  
H. Discuss Motions for the Special Town Meeting  
I. Update on Treasurer's Cash Reconciliations, Transfers of Funds, and Receivables  
J. Update on Public Works Projects
- VI. CITIZENS' COMMENTS:**
- VII. ADJOURN to Executive Session** to discuss strategy and conduct collective bargaining with Union personnel (Police), and **not return to open session**

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## PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004