

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, January 8, 2014 at 7:00 p.m.
Holbrook Town Hall, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

All cell phones, pagers, etc., are to be turned off during the meeting.

Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM).

II. MINUTES:

A. Minutes of the Regular & Executive Sessions of Wednesday, October 23, 2013

B. Minutes of the Regular & Executive Sessions of Wednesday, November 13, 2013

C. Minutes of the Regular & Executive Sessions of Monday, November 18, 2013

III. TOWN ADMINISTRATOR'S REPORT:

A. Citizen Concerns

B. Communications & Announcements

C. Update on Status of Open Issues

IV. OLD BUSINESS:

V. NEW BUSINESS:

A. **7:15 pm:** Public Hearing to discuss a proposed Federal FY2014 grant application to the Massachusetts Community Development Block Grant (CDBG) Program, to report on the progress of current grants, and to discuss community development and housing needs and issues in Holbrook

B. Vote to Authorize the Chairman to Execute an Agreement between the Town of Holbrook and Community Opportunities Group, Inc., for services relative to preparing an FY2014 Community Development Grant Application and Authorize the Town Administrator to act on behalf of the Board of Selectmen with respect to this Agreement

C. **7:45 pm:** Representatives of NStar to discuss a proposed project in the Town of Holbrook

D. Health Agent Arthur Boyle & Emergency Management Director Richard Reuss relative to Storm Preparedness

E. Authorize the Chairman to Execute an Agreement (Contract #MRC 14-0398) between the National Association of County and City Health Officials (NACCHO) and the Town of Holbrook, for a Grant in the amount of \$3,500.00 for the Medical Reserve Corps

F. Discuss accepting the gift of 3 parcels of land for Conservation purposes

G. Consider the Recommendation of the Fire Chief Search Committee

H. Annual License Renewal – Common Victualler License in the name of Northeast Foods, LLC dba Burger King, 769 So. Franklin St.

I. Vote to Schedule a Special Town Meeting

J. FY2015 Budget Update

- K. Treasurer/Collector Paul Digirolamo relative to Reissuing a Note for Water Borrowing
- L. Update on Treasurer's Cash Reconciliations, Transfers of Funds, Receivables
- M. Update on Public Works Projects

VI. CITIZENS' COMMENTS:

- VII. ADJOURN to Executive Session** to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against a public officer, employee, staff member or individual, and to discuss strategy as it relates to collective bargaining with Union Personnel (Police & Public Works), **and not return to open session**

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004