

**AGENDA  
HOLBROOK BOARD OF SELECTMEN  
HOLBROOK, MASSACHUSETTS**

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**Board of Selectmen  
Wednesday, June 25, 2014 at 7:00 p.m.  
Holbrook Town Hall, Selectmen's Meeting Room  
50 North Franklin Street, Holbrook, MA 02343**

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- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
All cell phones, pagers, etc., are to be turned off during the meeting.  
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM).
- II. MINUTES:** None
- III. TOWN ADMINISTRATOR'S REPORT:**
- A. Citizen Concerns
  - B. Communications & Announcements
  - C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
- A. **7:15 pm:** Hearing on the application for the transfer of the All Alcohol Package Store License from Hai Dang & Ha Nguyen dba Holbrook Liquors to HaHai Liquor, Inc. dba Holbrook Liquors (Hai Dang, Manager), 4 South Franklin Street
  - B. New England Medical Billing to discuss:
    - o The services they provide
    - o Recommendation on the Town's Ambulance Rates
  - C. Year End Appropriation Transfer Requests
    - o Fire Department / Public Safety Building
    - o Police Department
    - o Requests from other departments
  - D. Discuss the appointment of an Acting Police Sergeant
  - E. Discuss Police Patrolman hirings & any votes necessary for the process
  - F. Accept a Monetary Gift from the Copeland Family Foundation, Inc., to be used for the Animal Shelter
  - G. Update on Treasurer's Cash Reconciliations, Transfers of Funds, and Receivables
  - H. Update on Public Works Projects
- VI. CITIZENS' COMMENTS:**
- VII. ADJOURN to Executive Session** to discuss the reputation, physical condition or mental health, rather than the professional competence, of an individual, and **not return to open session**

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## PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004