

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Thursday, October 9, 2014 at 7:00 p.m.
Holbrook Town Hall, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
All cell phones, pagers, etc., are to be turned off during the meeting.
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM)
- II. MINUTES:**
A. Minutes of the Regular Session of Wednesday, September 10, 2014
- III. TOWN ADMINISTRATOR'S REPORT:**
A. Citizen Concerns
B. Communications & Announcements
C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
A. **7:30 pm:** Joint Meeting with the Library Board of Trustees to appoint a resident to fill a vacancy on the Library Board of Trustees until the Annual Town Election in April 2015
B. **7:35 pm:** Salary Administration By-Law Hearing – Amend the Wage Schedule for the Principal Assessor's position
C. Appoint Three (3) new Police Officers
D. Appoint Two (2) Special Police Officers, with terms to expire on June 30, 2015
E. Approve requests from Package Stores for a 10:00 am opening on Sundays, effective October 23, 2014, per MGL c136 §6(52) as amended:
 - o Gregg Lake Associates, Inc. dba Highland Liquors, 464 North Franklin Street
 - o ASP Convenience, Inc. dba Clerk's Variety Store, 247A Plymouth Street
- F. Vote to authorize the Chairman to sign contract documents with the Massachusetts Emergency Management Agency for a grant in the amount of \$5,955.00 for the procurement of storage containers
- G. Recommendation regarding maintenance responsibilities for school buildings
- H. Award the Winter Salt Bids for Fiscal Year 2015
- I. Motions & Funding Sources for the Special Town Meeting of October 22, 2014
- J. Fire Chief Luke McFadden:
 - o Consider entering into an agreement with the Executive Office of Health and Human Services Certified Public Expenditure Program
 - o Update on Fire Dispatch and 911 Services for the Town of Canton
- K. Updates: Public Safety – Treasurer/Collector – Public Works

VI. CITIZENS' COMMENTS:

VII. ADJOURN to EXECUTIVE SESSION to discuss the purchase, exchange, lease or value of real property because meeting in open session may have a detrimental effect on the Town's negotiating position, to discuss strategy as it relates to collective bargaining with union personnel (Fire), to discuss strategy and conduct contract negotiations with nonunion personnel (Town Administrator), **AND RETURN TO OPEN SESSION**

VIII. RETURN TO OPEN SESSION

IX. Vote to enter into an employment agreement between the Town of Holbrook and Town Administrator William J. Phelan, effective October 4, 2014

X. ADJOURN

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004