

AGENDA
HOLBROOK BOARD OF SELECTMEN
HOLBROOK, MASSACHUSETTS

Board of Selectmen
Wednesday, July 9, 2014 at 7:00 p.m.
Holbrook Town Hall, Selectmen's Meeting Room
50 North Franklin Street, Holbrook, MA 02343

- I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
All cell phones, pagers, etc., are to be turned off during the meeting.
Meetings are broadcast live and recorded by Holbrook Community Access & Media (H-CAM).
- II. MINUTES:**
A. Minutes of the Regular and Executive Sessions of May 14, 2014
- III. TOWN ADMINISTRATOR'S REPORT:**
A. Citizen Concerns
B. Communications & Announcements
C. Update on Status of Open Issues
- IV. OLD BUSINESS:**
- V. NEW BUSINESS:**
- A. **7:15 pm:** Hearing on the application for the transfer of the All Alcohol Package Store License from Summit Retail Corporation dba Holbrook Community Package (Richard W. Friedman, President) to S & H Community Package, Inc. dba Holbrook Community Package (Ravi B. Patel, Manager) at 807 South Franklin Street
- B. **7:30 pm:** Massachusetts Emergency Management Agency (MEMA) to discuss
- o Statewide Mutual Aid Agreement Opt In under MGL Ch. 40 §4J
 - o Public Works Mutual Aid Agreement under MGL Ch. 40 §4K
- C. Emergency Management Director Richard Reuss to discuss:
- o Obtaining three vehicles with Police Department from US Government Surplus
 - o Matching Grants from Massachusetts Emergency Management Agency (MEMA)
 - o Swearing in of Emergency Management Volunteers under Ch. 639 of the Acts of 1950
- D. Vote to Rescind Two Emergency Management Auxiliary Appointments effective July 1st
- E. Year End Appropriation Transfer Requests
- F. Vote to appoint:
- o Board of Health Representative to the Stormwater Advisory Committee
 - o Assistant Building Inspector
 - o Metropolitan Area Planning Council Representative
- G. Discussion about the Industrial Development Commission
- H. Discuss Norfolk County Agricultural School request for payment
- I. Select a Committee to Review Request for Qualifications for Solar Project
- J. Staffing in the Assessors' Office
- K. Update on Treasurer's Cash Reconciliations, Transfers of Funds, and Receivables
- L. Update on Public Works Projects

VI. CITIZENS' COMMENTS:

VII. ADJOURN to Executive Session to discuss strategy as it relates to litigation (Gioioso), and **not return to open session**

PUBLIC PARTICIPATION IN MEETINGS

All meetings of the Board of Selectmen are open to the public. The law allows certain matters of business to be discussed in executive session from which the public may be excluded. However, no final action can be taken in closed session. The Board of Selectmen welcomes citizens to be present at all meetings. It wishes to be responsive to the public's need to address the Board on matters before the Board. In order that this may be accomplished in the most orderly manner possible, the Board of Selectmen has established the following procedures:

- 1) Time shall be provided at each meeting for individuals or groups to address the Board.
- 2) The first item on every Selectmen's agenda is "Citizens Concerns". Time is provided for citizens to make a statement concerning matters before the Board. The members will listen to concerns, but this is not seen as a time for questioning a member concerning a course of action, nor a time for debate.
- 3) Any speaker shall give his/her name, address, and the group he/she represents, if any.
- 4) Presentation should be brief. Five minutes should be maximum unless an extension is given to the speaker by the Chairperson.
- 5) Speakers are welcome to offer objective criticism of the Town. The Committee will not hear personal complaints of personnel in open session. Citizens are reminded that this agenda item allows citizens to state or make comment on substantive issues. It cannot permit unsubstantiated charges to be leveled against employees.

Voted: 03/23/2004