

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, September 8, 2010

Present: Robert A. Powilatis, Chairman
Matthew V. Moore, Vice-Chairman
Paul S. Currie, Clerk
Richard B. McGaughey, Associate (Arrived at 7:35 pm)
Brinsley A. Fuller, Associate

In attendance: Thomas R. Cummings, Superintendent of Public Works
Cynthia M. Brennan, Town Accountant
Marjorie E. Godfrey, Selectmen's Secretary

The meeting was called to order at 7:09 pm by Chairman Powilatis, in the Selectmen's Meeting Room, 50 North Franklin Street, Holbrook, MA 02343, and began with a request that all cell phones be turned off and the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Fuller, second by Mr. Currie, to approve the minutes of the regular session of May 4, 2010, as printed.

VOTE: 4:0

MOTION: By Mr. Currie, second by Mr. Fuller, to approve the minutes of the executive session of May 4, 2010, as printed.

VOTE: 2:0:2 (Mr. Moore & Mr. Fuller abstained)

MOTION: By Mr. Moore, second by Mr. Fuller, to approve the minutes of the regular session of May 19, 2010, as printed.

VOTE: 4:0

MOTION: By Mr. Currie, second by Mr. Fuller, to approve the minutes of the regular session of June 8, 2010, as printed.

VOTED: 4:0

Mr. Cummings explained that one bid was received from Camp, Dresser and McKee, Inc. (CDM) for the engineering of the TRAFFIC SIGNALIZATION at the PUBLIC SAFETY BUILDING at South Franklin Street and King Road. This work will have to be done by December 31, 2010, and the construction will take place in the spring.

MOTION: By Mr. Moore, second by Mr. Fuller, that the Board of Selectmen vote to rescind the vote taken on Tuesday, February 23, 2010 in awarding a contract for the design of the South Franklin Street/King Road Public Safety Building Signalization Project to Camp, Dresser and McKee, Inc. for the lump sum fee of \$81,900.00 and with a total cost not to exceed \$100,000.00, and to award a new contract between the Town of Holbrook and Camp

Dresser and McKee, Inc., One Cambridge Place, Cambridge, MA 02139 for the design of the new South Franklin Street/King Road Public Safety Building Signalization Project at the lump sum fee of \$81,900.00 and with a total cost not to exceed \$100,000.00 should MassDOT require further filings, and under Article 3, Owner's Responsibilities, 3.2, the Superintendent of Public Works shall be the Owner's Representative with respect to services to be performed.

Discussion: Mr. Currie stated that he wished more bids were received. Mr. Cummings explained that contractors may have been reluctant to use the plans that were supplied by the County, and some do not want to wait for reimbursement.

VOTE: 4:0

Mr. Cummings requested that the Board allow him to move ahead with the project prior to the execution of the contract so that the December 31, 2010 deadline can be met.

MOTION: By Mr. Moore, second by Mr. Fuller, to authorize Mr. Cummings to proceed with action before the contract is executed to expedite the project, so that it is done before December 31, 2010.

VOTE: 4:0

The revitalization of the INDUSTRIAL DEVELOPMENT COMMISSION and the INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY was discussed as a way to help increase the industrial base in Town. The openings on these committees will be advertised. The Town Administrator is contacting the Metropolitan Area Planning Council (MAPC) and the Old Colony Planning Council (OCPC) regarding the \$7,500 start up fees regarding the project discussed at a prior meeting.

MOTION: By Mr. Moore, second by Mr. Fuller, to publicize and request that people interested in serving indicate their willingness, and see if those currently appointed are interested.

VOTE: 4:0

Mr. Cummings discussed the process to be followed for the acceptance of SPRING LANE. Town meeting has voted, and the plans have been signed by the Planning Board. The next step is a public hearing and signing by the Board of Selectmen, and having it recorded in the Town Clerk's office and the Registry of Deeds. Mr. Cummings advised that if there are no easements or land takings, it would not have to be recorded at the Registry of Deeds.

Mrs. Brennan reported that the INDIRECT COST METHODOLOGY for the enterprise funds, detailed in the report from The Abrahams Group, will be implemented immediately, and that the Abrahams Group has also completed the TREASURER'S TRANSITION AUDIT, which went well.

The Town Accountant advised that the FY10 AUDIT is ahead of schedule and near completion. The books are closed, and the audit is six months ahead of last year, because of the cooperation of the department heads, various employees, boards, commissions, and the auditors.

Mr. Moore thanked and congratulated Mrs. Brennan for her efforts.

MOTION: By Mr. Moore, second by Mr. Currie, to send a letter of appreciation to the employees mentioned, including the auditors, for their cooperation during the year end.

VOTE: 4:0

Mrs. Brennan recognized Mr. Cummings and the DEPARTMENT OF PUBLIC WORKS for their quick response and repair of a water main break on September 4, 2010, the Saturday morning of Labor Day weekend.

Mr. Powilatis noted that the collection of a significant amount of outstanding RECEIVABLES continues to be an issue for the Town. He also suggested that the water and sewer enterprise funds be combined into one water/sewer fund.

Mr. Moore asked about the status of an article for town meeting that would provide for the payment of MEDICAL BILLS for on-the-job injuries for RETIRED POLICE OFFICERS AND FIREFIGHTERS. There is one officer currently in this situation, and Mr. Moore asked that the Board get this solved and pursue the article or find funding to pay the officer's bills. The Chairman indicated he has prepared an article for town meeting, but asked that the Town Accountant work with the Police Chief to determine if it can be processed through the Police budget and reimbursed later in the fiscal year.

7:35 pm: Mr. McGaughey arrived during the above discussion.

Mr. Powilatis thanked Mr. Cummings and the Treasurer's office for finding the payroll information for a retired police officer who previously worked for the Public Works Department and forwarding it to the Retirement Board for processing.

MOTION: At 7:38 pm, by Mr. Fuller, second by Mr. Currie, to adjourn to executive session to consult with counsel regarding strategy with respect to litigation in the Gioioso v. Town matter and related to a Land Court case, discuss strategy as it relates to collective bargaining and conduct contract negotiations with the Firefighters' Union and the Police Officers' Union, and not return to open session.

ROLL CALL: Mr. Powilatis – Yes
Mr. Fuller – Yes
Mr. Currie – Yes
Mr. McGaughey - Yes
Mr. Moore – Yes, but he recused himself from the Gioioso discussion

Paul S. Currie, Clerk

Documents:

Agenda & revised agenda

Draft minutes

Proposal for signalization from CDM & motion

Industrial Development information

Regional School Planning Committee information

Email regarding status of Spring Lane

Reports from the Abrahams Group:

Treasurer's audit and Indirect Cost Methodology