

Holbrook Board of Selectmen

Minutes of the Regular Session of

Wednesday, May 13, 2015

Present: Timothy J. Gordon, Chairman
Matthew V. Moore, Vice-Chairman (Arrived at 7:05 pm)
Kevin J. Sheehan, Clerk
Richard B. McGaughey, Associate
Daniel F. Moriarty, III, Associate

In attendance: William J. Phelan, Town Administrator
Paul Digirolamo, Town Treasurer/Collector
Luke McFadden, Fire Chief
William Smith, Acting Police Chief
Benjamin Ecord, Superintendent of Public Works
Cynthia Brennan, Town Accountant
Arthur Boyle, Health Agent & Assistant Building Inspector
Marjorie Godfrey, Assistant Town Administrator

The meeting was called to order at 7:00 p.m. by Chairman Gordon, in the Selectmen's Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

It was announced that:

- HOLBROOK PRIDE DAY will be held on Saturday, May 16th. Domino's is contributing pizzas for the participants, and Allied Waste donated Red Sox tickets, a dumpster, and supplies.
- The 5K Run on Memorial Day will begin at 9:00 am from the Holbrook Cooperative Bank, and signups can be completed at racewire.com
- The town meetings on May 6th went smoothly.

Chief Smith explained that the SERGEANT'S CIVIL SERVICE EXAM is scheduled for October. With a sergeant retiring in July, the Town needs to register to participate in the test.

MOTION: By Mr. McGaughey, second by Mr. Moriarty, that the Town of Holbrook register for the promotional exam in October for the position of Police Sergeant

VOTE: 5:0

APPROPRIATION TRANSFER REQUESTS:

MOTION: By Mr. Moore, second by Mr. Sheehan, to approve the transfer of \$1,000.00 from Treasurer 01-145-5111-001 to Town Accountant 01-135-5112-001 to fund the Town Accountant's certification stipend

VOTE: 5:0

MOTION: By Mr. Moore, second by Mr. Moriarty, to approve the transfer of \$3,370.00 from Board of Health Agent 01-511-5113-000 to Building Clerical 01-241-5114-000 to cover clerical salaries following the consolidation of the Inspectional Services Department

VOTE: 5:0

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of May 13, 2015*

MOTION: By Mr. Moore, second by Mr. Sheehan, to approve the transfer of \$6,000.00 from Assessors Expenses 01-141-5303-000 to Assessors Salaries 01-141-5112-000 to cover salaries to the end of the fiscal year

VOTE: 5:0

Chief McFadden explained that the AMBULANCE ABATEMENTS submitted by New England Medical Billing are routine. Chairman Gordon asked that next time abatements are to be considered, the Chief submit information on the past quarter and the current one he is presenting, so that abatements can be tracked as a percentage of receipts.

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen grant the ambulance abatements for the Quarter of January 1, 2015 through March 31, 2015 in the total amount of \$164,310.70

VOTE: 5:0

Chief McFadden presented a Memorandum of Agreement (MOA) with the PLYMOUTH COUNTY SHERIFF'S DEPARTMENT stipulating the terms of providing and installing equipment on the radio tower at the Public Safety Building in an effort to improve emergency medical communications between the ambulance and the hospital, particularly South Shore Hospital, when the ambulance is in the vicinity of the reservoir in Weymouth. Currently, the transmission in that area is weak. This equipment comes at no cost to the Town, and the Town can cancel the agreement if it does not work out.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen execute a Memorandum of Agreement between the Town of Holbrook Public Safety and the Plymouth County Sheriff's Department regarding Centralized Medical Emergency Direction Communications (CMED)

VOTE: 5:0

The Massachusetts State LOTTERY COMMISSION has notified the Town that the William Dalton Post #137, 777 Plymouth Street, has filed an application for Keno. The Board took no action on the notification.

The Permanent School Building Committee asked for direction from the Board relative to the EXCESS TOPSOIL on the site of the new PreK – 12 School Building. Consigli Construction supplied cost estimates. If the Town wants to retain 20% of the excess topsoil (7,840 cubic yards), it will cost \$54,901. If all 39,129 cubic yards are kept, the charge would be \$274,533. The Board discussed the request.

MOTION: By Mr. Gordon, second by Mr. Moore, that the Town not retain top soil in excess of what is needed for the project

VOTE: 5:0

Mr. Ecord will look into obtaining an electronic sign for the Town.

Various ways of communicating with the public were discussed, including signs, banners, social media, the Community Access Channel on cable television, and newspapers.

*Holbrook Board of Selectmen
Minutes of the Regular Session
Of May 13, 2015*

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen support the use of social media, particularly Twitter and Facebook with official Town of Holbrook sites

VOTE: 5:0

Chief Smith reported that the new recruits in the Police Academy are doing very well. Nothing was found during a recent drug investigation, but it sends a message to those involved in drugs that Holbrook is actively working on the drug problem.

Chief McFadden reported on a recent car accident and said the storm damages from the winter are being addressed.

Superintendent Ecord reported that there was a preconstruction meeting on the Weymouth, Pine and Sycamore signalization project. The project will begin the day after Memorial Day and is expected to take three months. The water mains are done on Quincy Street and the Stevens/Baker Road area. The new sidewalk is being prepared on Quincy Street. Mulching and line painting are being done.

The GROUNDBREAKING for the new school project will be held at 11 am on Tuesday, June 23, 2015. All are welcome.

A letter was read from Norfolk County Sheriff Michael Bellotti commending ANIMAL CONTROL OFFICER LAURICE HEDGES for her recent efforts in rescuing two puppies from a swamp along Route 24 in Avon.

A letter from a resident was read thanking Health Agent/Assistant Building Inspector Arthur Boyle for the assistance he gave the resident whose apartment had mold due to ice dams this past winter.

Resident Eric Fults spoke in support of using social media to communicate with residents.

TOWN ADMINISTRATOR PHELAN thanked everyone for the opportunity to serve the Town of Holbrook over the past four years. He has announced his candidacy for Mayor in the City of Quincy, and is stepping down from his position in Holbrook. Chairman Gordon thanked him for his commitment and leadership, and announced that the Board would be appointing an Interim Town Administrator at an upcoming meeting.

MOTION: At 7:58 pm, by Mr. Moore, second by Mr. Moriarty, to adjourn the meeting

VOTE: 5:0

Kevin J. Sheehan, Clerk

Documents:

Appropriation transfer requests

Pride Day & 5K announcements

Request for Sergeant's exam

Ambulance abatements

MOA with Plymouth County Sheriff's Dept.

Lottery Commission notice

Permanent School Building Committee letter regarding topsoil