

Holbrook Board of Health
Meeting Minutes – May 8, 2023
In-person in Town Hall King Meeting Room and via Zoom

In attendance: Allyson Pinkhover (Chair), Cristina, Lucci-McShain (Vice Chair), Chad Kaplan (Clerk), Chris Nickerson (Member), Katie Goldrick (Member), Britney Jayne (Health Agent)

This was the first Board of Health Meeting for Britney Jayne, Holbrook's new Health Agent. Britney provided a brief introduction of herself for the public.

1. Vote on Authorized Signers for BOH
 - a. Katie Goldrick made a motion to make Allyson Pinkhover primary authorized signer for BOH and Cristina Lucci-McShain as secondary authorized signer. Seconded by Chris Nickerson. Roll call vote - Motion passes 5-0.
2. Health Agent Updates
 - a. Permits to be signed circulated to the Board.
 - b. One new Food Establishment permit – Coffee Donut on Plymouth St. Inspection completed with Ed Gilbert from Public Health Excellence grant.
 - c. Working on organizing list of permits and inspections that will be due in coming months.
 - d. Well Permit renewal date is coming up. Board discussed sending information on well testing for PFAS with renewals. Board agreed with providing PFAS testing information from DEP to those with well permits.
 - e. Katie Goldrick requested that we share information on permits for ice cream trucks and other seasonal permits.
3. 1 Beach Road Follow Up
 - a. Inspectional Services Director, Fire Chief, and Ed Gilbert were going to meet with store owners. Britney will follow up with Ed and or Erik on what follow up from that meeting. The store owner is looking for guidance throughout potential store renovation.
4. Discussion on updating Board of Health Fee Schedule.
 - a. Current Fee Schedule has not been amended since 2010.
 - b. Board will review current Fee Schedule independently and aim to vote for next meeting.
 - c. Britney will pull together reference Fee Schedules from neighboring towns.
5. TLA Holbrook/Mass DEP follow up

The bottom of the page features several handwritten signatures in blue ink. From left to right, they appear to be: Allyson Pinkhover, Cristina Lucci-McShain, and a signature that reads 'MAT CONTE'. There are also some additional scribbles and a signature that looks like 'Lacey'.

- a. Board has been discussing concerns around MBTA Multifamily Zoning in the area of the TLA project. Particular concern over increases in population size and density was raised.
- b. Allyson Pinkhover consulted Town Counsel on scope of authority of Board of Health to address new concerns. Town Counsel advised that they would be conflicted out of providing the Board of Health such advice because of their representation of the prior Board of Health in suits brought forward against the Site Assignment.
- c. Town Counsel advised obtaining outside legal counsel for Board of Health to consult.
- d. The process for doing so is that BOH would need to vote to obtain such counsel, and then the Selectboard would need to vote to approve.
- e. The Board discussed at length why it was being advised to seek outside counsel and why it was relevant to the project.
- f. A potential budget was discussed on this topic, with \$15,000 proposed by end of discussion.
- g. Would like a firm with experience in municipal land use and environmental issues.
- h. Motion made by Katie Goldrick, seconded by Cristina Lucci-McShain: I make a motion for the Board of Health to retain outside counsel with expertise in municipal land use, environmental and public health for advisement on the TLA Holbrook project up to \$15,000. Roll call vote – motion passes 5-0.
- i. Allyson will forward this to Selectboard and Town Administrator for an upcoming agenda.
- j. Katie Goldrick noted that she did reach out to State Ethics Commission due to sitting on both BOH and Selectboard and they advised that she is able to vote without conflict for both Boards.

6. Citizens' Concerns

- a. None brought forth.

Motion to adjourn made by Chris Nickerson, seconded by Katie Goldrick. Roll call vote – motion passes 5-0.