

Holbrook Board of Health

Meeting Minutes – June 13, 2023

In-person in Town Hall King Meeting Room and via Zoom

In attendance: Allyson Pinkhover (Chair), Cristina, Lucci-McShain (Vice Chair), Chris Nickerson (Member), Katie Goldrick (Member), Britney Jayne (Health Agent)

This was the first Board of Health Meeting for Britney Jayne, Holbrook's new Health Agent. Britney provided a brief introduction of herself for the public.

1. Vote: To hire McGregor, Legere, and Stevens for advisement to BOH on TLA-Holbrook & MBTA Multifamily zoning
 - a. Allyson informed the Board that she sought guidance from the Massachusetts Association of Health Boards in BOH's search for a law firm. There were 3 firms with relevant experience in municipal land use, zoning, and environmental issues.
 - b. Allyson outreached to Burns Levinson, who had absorbed Mackie, Shea, and Durning. McGregor Legere, and Stevens offered a no-cost, no-commitment Zoom to discuss. Merrick O'Connell was also reached out to.
 - c. Burns Levinson was conflicted out of advising BOH. Merrick O'Connell did not return multiple phone calls. McGregor, Legere, and Stevens is available to advise and willing to work with BOH. Allyson recommends BOH hire McGregor, Legere, and Stevens.
 - d. The Select Board voted to authorize BOH to hire McGregor, Legere, and Stevens at their last meeting.
 - e. Motion made to retain McGregor, Legere, and Stevens for advisement: Cristina Lucci-McShain, seconded Katie Goldrick. Roll call vote, motion passes 4-0.
 - f. Allyson will execute that contract and asked that any questions or concerns for the law firm be passed to Britney and Allyson can bring those forward to the law firm.
2. Discussion: tattoo/body art regulation promulgation
 - a. Britney updated that Board that she had received inquiries from individuals who are interested in opening tattoo establishments and that Holbrook does not currently have health regulations regarding body art.
 - b. Allyson reviewed the guidelines on adopting regulations for body art by Local Boards of Health. The Board essentially has 3 options on this issue: 1) opt not to promulgate regulations and have no body art shops in town, 2) promulgate regulations without a public hearing, 3) promulgate regulations with a public hearing.
 - c. Katie raised issues around zoning for body art. There were past meetings where body art may have been discussed as an "adult business" which were zoned in

Chris Nickerson *Allyson Pinkhover* MPH CPHT CTO *Cristina Lucci-McShain*

the industrial park. Chris noted that may require updates to zoning laws for body art businesses to be successful.

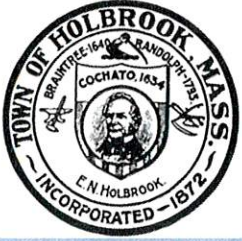
- d. Chris and Christina expressed favorable opinions of promulgating regulations.
- e. David Duncan spoke before the Board. He is interested in opening a shop. He reported checking with Zoning who noted that tattoo shops may fall under a public service for zoning, like barbershops or massage. Board will continue to follow up on zoning.
- f. Sienna spoke Board before the Board to ask what timeframe looks like for approving regulations. Allyson noted that Board needs to first draft regulations, and if a hearing is to be held, we would need several weeks, and then regulations do not usually become effective on the day a vote is held. The state must approve first. The Board estimated 6-months total.
- g. The Board was in agreement that a public hearing would be best, but are generally in favor of promulgating regulations. The Board will review a draft at next meeting.

3. Hearing: 1 Beach Road on the Way General Store

- a. Motion to open hearing: Chris Nickerson, Katie Goldrick seconded; Roll call vote, motion passes 4-0.
- b. Britney Jayne gave some updates regarding the business and property: 5/17 Britney received a resident complaint and responded at the business with Ed Gilbert. Inspection revealed some issues with pests, particularly rat activity. Britney received another complaint on 5/26 and reinspected and gave an order to correct related to increased professional pest control and the Health Agent needing pest control logs.
- c. The business owners shared that they first opted to stop serving food back in March after first BOH visit. Business owner shared at length plans for renovation to the building at 1 Beach Road, some of which is contingent upon the business owners obtaining funding.
- d. The Board redirected the business owners to the current issue around pest complaints and advised that pest issues need to be addressed at present, and that is the concern of the BOH. The Board expressed concerns around how long it took to get extermination services in. They noted the exterminator has been in and worked on sealing holes and the Board would need pest logs.
- e. Britney reviewed conditions of order to correct, which included regular cleaning, sending weekly pest control logs for at least one month and proceed based upon recommendations of the pest control company. The Board noted that the current pest control service log does not have exterior checked off and that needs to be completed weekly.
- f. Board requested that Britney complete weekly reinspection. If the Board does not have the weekly pest control logs and documentation of cleaning, then the Board will call the business owners back for next month's meeting. Health Agent will ensure dumpster is remaining closed and documentation of staff training on pest control.

Proposed BOH Fees - Starting Fiscal 2010

<u>FEE SCHEDULE</u>	<u>FEE</u>	
Annual Wells (expire May 31)	\$	25.00
Asbestos Removal	\$	25.00
Bakery	\$	75.00
Catering	\$	75.00
Day Camp for Children	\$	200.00
Disposal Works Installers Permit	\$	200.00
Food Handlers	\$	20.00
Food Service Establishment	\$	150.00
Health Club	\$	200.00
Lead Paint Removal	\$	25.00
Live Stock Permit	\$	50.00
Livestock (expire April 30)	\$	25.00
Mfg. Frozen Desserts and/or Ice Cream Mix	\$	20.00
Milk & Cream (store)	\$	20.00
Milk & Cream (vehicle)	\$	20.00 Annual
Minor Septic Repair	\$	50.00
Mobile (vehicle mounted) Food Service	\$	150.00 Seasonal
Mobile Food Service	\$	200.00 Year Round
Mobile Home Park	\$	200.00
Observation Hole	\$	75.00
Percolation Test (Perc Hole)	\$	150.00 per hole. New construction, min 2 holes
Permit to Abandon (Septic)	\$	10.00
Permit to Construct, Alter, Install or Repair Septic	\$	200.00
Plan Review of New or Altered Food Establishment	\$	175.00
Reinspection Fee	\$	50.00 Per-Hr Hlth Agent & Animal Control
Rental Certification	\$	100.00 per unit
Resident Camp for Children	\$	200.00
retail food establishment	\$	100.00
Riding Stable Commercial (Boarding)	\$	200.00 plus \$10 a stall
Riding Stable Residential Private Use Only	\$	60.00
Rubbish Disposal	\$	200.00
Septage Hauler	\$	200.00
Suntanning Establishments	\$	100.00
Swimming Pools (public/semi public)	\$	150.00
Swimming Pools Residential Permit New	\$	40.00
Temporary Dumpster (30 days)	\$	15.00
Temporary Food Service (one day permit)	\$	25.00
Title V Review	\$	25.00
Tobacco Sales	\$	75.00
Well Installation and Initial Inspection	\$	100.00
Dumpster	\$	50.00



HOLBROOK BOARD OF HEALTH FEE SCHEDULE

FOOD PERMITS	FEE
Bakery	\$75
Catering	\$75
Food Service Establishment	\$175
Food Retail Establishment	\$125
Mfg. Frozen Desserts and/or Ice Cream Mix	\$25
Milk & Cream (store)	\$25
Milk & Cream (vehicle)	\$25
Mobile Food Service	\$175
Plan Review of New or Altered Food Establishment	\$175
Temporary Food Service (one day permit)	\$25

TOBACCO	FEE
Tobacco Sales	\$175

SEPTIC AND WELLS	FEE
Disposal Works Installers Permit	\$200
Minor Septic Repair	\$75
Observation Hole (min 2 holes new construction)	\$75
Percolation Test (Per Hole)	\$150
Permit to Abandon Septic	\$50
Permit to construct, alter, install, or repair septic	\$200
Septage Hauler	\$200
Title 5 Review	\$75
Wells (private annual)	\$50
Well Installation and Initial Inspection	\$100

DUMPSTERS	FEE
Dumpster (annual)	\$50
Temporary Dumpster Residential (14 Days)	\$15
Temporary Dumpster Commercial (30 Days)	\$50

GENERAL HEALTH	FEE
Asbestos Removal	\$50
Body Art Establishment	\$500
Body Art Practitioner	\$75
Body Works (threading, nail, massage, reflexology, waxing)	\$250
Day Camp for Children	\$200
Health Club	\$200
Lead Paint Removal	\$50
Mobile Home Park	\$200
Rental Certification of Fitness	\$100
Resident Camp for Children	\$200
Rubbish Disposal	\$200
Suntanning Establishment	\$150
Swimming Pools (public/semi-public)	\$150
Swimming Pools (residential)	\$50

ANIMALS	FEE
Livestock/Poultry Permit	\$50
Riding Stable Commercial (Boarding)	\$200
Riding Stable Commercial (Stall Fee)	\$10
Riding Stable Residential (Private use)	\$60

ADMINISTRATIVE	FEE
Court Appearance	\$200
Reinspection Fee/Critical Violation	\$50

