

Next Meeting: February 20, 2025, 12 pm, Heritage Room.

Meeting Minutes

Date: 2/4/25

Time: 7 pm

Location: Holbrook Town Hall, Heritage Room

Attendees:

- **Present:** Eric Helfer, Cristina Lucci-McShain, Patricia Greely, Denise Louis, Carleen Sabusap, William Conrad, Robert Montgomery-Thomas, Brendan Potash
- **Absent:** Alison Bowden

Quorum: 8 members present

1. Approval of Minutes from January 23 Meeting

- Motion made by Eric to accept the minutes.
 - Seconded by Cristina.
 - Approved unanimously with 7 ayes, 2 absent.
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2. Updates on School Engagement Planning (Patricia)

- Patricia provided an update on outreach efforts to the school, detailing communication with school representatives and upcoming meetings.
 - Plans are in motion for further discussions with Anne and Bridget to coordinate the next steps.
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3. Planning for Library Public Engagement Meeting (February 8)

- Discussion on logistics and agenda for the upcoming public engagement session at the library.
- Denise to finalize invitations to the Select Board and other town committees.

- Laura and Hannah reviewed setup logistics, including room arrangements, materials needed, and the schedule of events.
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4. Outreach and Public Awareness

- The group confirmed the outreach plan for notifying the public about upcoming events.
 - Strategies include:
 - Announcements in local newspapers and community boards.
 - Social media posts and emails to residents.
 - Personal outreach to key community stakeholders.
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5. Recap on Student Visit to Holbrook

- The team discussed key takeaways from the students' visit to Holbrook.
 - Observations included positive engagement from students and valuable insights from Holbrook's process.
 - Discussion on how to integrate these learnings into local efforts.
 - Eric suggested creating a summary report to document findings.
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6. Preparation for February 19 Select Board Meeting

- Discussion on materials to be presented at the Select Board meeting.
 - Identified members available to attend and present (Denise, Will, Bob, Cristina, and Patricia).
 - Need for clear messaging and an engaging summary of community engagement efforts.
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7. New Business & Other Concerns

- Concerns were raised regarding the accuracy of appendices in the Vision Plan.

- Discussion on potential reprinting and cost implications.
- Decision to review discrepancies and determine if reprinting is necessary before the Select Board meeting.
- Patricia made a motion to update language in the Vision Plan regarding the map in Appendix G to note that it was a proposal that was turned down and defeated at town meeting.
- Carleen proposed to move discussion to next meeting's agenda.
- Patricia made a second motion to contact the Conway school and if not then an erratum striking the text that says the proposal was stalled due to COVID and funding concerns and funding disputes and that it was actually a proposal that came to town meeting and was defeated.
- Denise seconded.
- Ayes: Cristina Lucci-McShain, Patricia Greely, Denise Louis, William Conrad, Robert Montgomery-Thomas, Brendan Potash
- Nays: Eric Helfer, Carleen Sabusap
- Carleen motioned to adjourn, Denise seconded.

Meeting Adjourned: 8:55 pm