



Town of Holbrook
Board of Health
50 North Franklin Street
Holbrook, Massachusetts 02343

Tel: 781-767-3030
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Holbrook, Ma Board of Health

Date: Tuesday, June 10th, 2025

Location: Town Hall King Room and via Zoom

In attendance: Allyson Pinkhover (Chair), Jennifer Oliver (member-remote), Cristina Lucci-McShain (member), Mary Donovan (member), Britney Jayne (Health Director).

Meeting Minutes

1. Meeting called to order by the Chair at 7pm.
2. **Health Director updates**
 - a. Health Director Britney provided several updates to the Board. She reported that Ziona received final approval from the Select Board and would be starting employment in late June or early July. The Attorney General has requested a final extension on the animal bylaw review, with a decision expected by July 5th. The Holbrook Pride Festival is scheduled for Saturday, June 14th from 10:30 AM to 1:30 PM, with Board members invited to volunteer at the Board of Health table. Regarding the rat complaints from previous meetings, Britney confirmed receipt of pest control logs from the East Division Street property and noted two additional rodent activity complaints from the North Franklin Street area. She plans to distribute informational materials to the affected neighborhood. Efforts to contact the property owner have been unsuccessful despite certified letters being sent, though the property manager has been responsive to dumpster-related requests.
3. **Discussion and Vote: Norfolk County 5- East IMA Amendment**
 - a. The Board discussed an amendment to the Norfolk County 5-East inter-municipal agreement, necessitated by Weymouth's withdrawal from the shared services arrangement. The remaining municipalities in the agreement are Holbrook, Braintree, Randolph, and Quincy.



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- i. *Motion to accept the amended Norfolk County 5 East inter-municipal agreement for the public health excellence for shared services grant and recommend to the select board to also accept the amendment made by Lucci-McShain, seconded by Nickerson. Lucci-McShain – yes, Pinkhover – yes, Donovan – yes, Nickerson – yes, Oliver – yes. Motion passed.*

4. Discussion and Vote: Designate primary and secondary voting members for Norfolk County 5 East Shared Service Arrangement

- a. The Board designated primary and secondary voting members to represent Holbrook in the shared service arrangement.
- b. *Motion to select pinkhover as the primary voting member and Lucci-McShane as the secondary voting member for the Norfolk County 5 East shared service arrangement made by Lucci-McShain, seconded by Nickerson. Lucci-McShain – yes, Pinkhover – yes, Donovan – yes, Nickerson – yes, Oliver – yes. Motion passed.*

5. Discussion and Vote: Permit to operate a swimming pool: Ramblewood Apartments 101 Longmeadow Drive

- a. Health Director Britney presented the inspection report for the Ramblewood Apartments pool, which included CPR training certifications for staff. She noted the pool had been relined and recommended approval of the permit
 - i. *Motion to approve the permit to operate a swimming pool at Ramblewood Apartments 101 Longmeadow Drive with High Sierra Pools. Moved by: Lucci-McShain Seconded by: Nickerson. Lucci-McShain – yes, Pinkhover – yes, Donovan – yes, Nickerson – yes, Oliver – yes. Motion passed.*

6. Discussion: Septic and Well Installations Review - 525 & 526 Randolph Street, Weymouth Green View Realty (6 duplex dwellings) Charles Woodward

- a. Charles Woodward of Professional Land Survey Associates and Steve Nelson, registered sanitarian, presented plans for a development of 6 duplex dwellings (12 units), each with individual septic systems and drinking water wells. The property spans Weymouth and Holbrook, with the first 150 feet of access in Weymouth but all development in Holbrook.



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The presenters explained that Weymouth has refused to allow connection to town water or sewer. The Board expressed concerns about the proximity to Weymouth's reservoir (currently a drinking water source) and requested written confirmation from both Holbrook and Weymouth regarding the inability to connect to municipal services before making any decisions.

The Board took no vote on this item, and will continue discussions after receiving the requested documentation.

7. Discussion: BOH 2025/2026 Goals

- a. The Board reviewed previously discussed goals for 2025/2026, which included implementing online permitting, conducting educational sessions on health topics, digitizing historical records, updating transfer station regulations, and completing a community health needs assessment with the assistance of an intern. The Board also discussed the importance of meeting requirements for the RIZE Mosaic grant for opioid abatement funds.

8. Discussion: Committee Representative Updates

- a. Open Space Committee: Cristina reported that the committee has completed its assigned task of preparing an Open Space and Recreation Plan. The plan will be presented to the Select Board next week, and the committee members' terms end this month. The Select Board will decide whether to continue the committee and assign new tasks.

Opioid Settlement Committee: Allyson reported on progress with the RIZE Mosaic grant, which covers portions of staff salaries for grant-related activities. Plans include creating a behavioral health navigation webpage and purchasing an outreach vehicle. Naloxone boxes have been installed at several locations around town with more planned

DEI Committee: Mary reported that three of six committee members, including herself, had resigned, and she was uncertain about the committee's current status.

9. Citizen's concerns



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a. No citizens present

i. *Lucci-McShain made a motion to adjourn, seconded by Nickerson. Lucci-McShain – yes, Pinkhover – yes, Donovan – yes, Nickerson – yes, Oliver – yes. Motion passed.*

X *[Signature]* X *[Signature]*
Board Member Board Member

X *[Signature]* X
Board Member Board Member

X
Board Member